

MINUTES OF THE WOODHALL WHEELERS AGM HELD ON 21 OCTOBER 2015

Attended:

Paul Critchley (PC)	Dean Liley (DL)	Andrew Turner (AT)
David Finney	Andy Marland	Tim Wills
Tim Godden (TG)	Add Rae	Richard Woods (RW)
Ady Grooby	Rich Sanderson (RS)	
Karen Greetham (KG)	Graham Silverton	

Apologies:

Trevor Parkinson

Item 1 – Welcome. The A/Chair (DL) welcomed members to the meeting and presented apologies:

Item 2 – Club Constitution. The A/Treasurer/Sec (RS) explained the need for a Club Constitution and stated it was based upon the British Cycling model constitution. It was unanimously agreed to accept the constitution.

(Sec note: Signed copy of constitution held by Treasurer/Sec and copy posted on website)

Item 3 - Election of Committee Members. It was unanimously agreed to elect:

Chair	Dean Liley
Treasurer/Sec	Rich Sanderson
Committee Member	Paul Critchley
Committee Member	Tim Godden

Item 4 – Club Accounts. The Treasurer/Sec presented the club accounts and explained that due to incomplete records it was impossible to give a 100% accurate position. It was unanimously agreed to accept:

Bank	£70.74
Cash	£0
PayPal	£23.01 (Sec note: Formal action has been commenced to recover the funds from PayPal)

Item 5 – Membership. The Treasurer/Sec explained the rationale for restricting participation in rides to age 18 and over due to the lack of safeguarding policies. Members accepted this position but stated the view that under age 18 members should be considered for the future. It was agreed that Paul Critchley would investigate the requirements for extending membership to under 18s and families. **Action PC**

Item 6 – Subscriptions. The Treasurer/Sec explained the need for and the suggested method for collecting subscriptions. It was unanimously agreed that the annual sub would be £12pa wef 1 Jan 16 with a pro rata charge for members joining during the year. Members felt that support from businesses would be advantageous and it was agreed that the Chairman would investigate support from within the village and that Andrew Turner would prepare a bid to the Co-op Community Champion scheme. **Action RS, AT**

Item 7 – Expenditure. The Treasurer/Sec sought approval for expenditure on stationery and maps to assist route/trip planning. The request was unanimously approved.

Item 8 – Club Kit. Tim Godden volunteered to co-ordinate purchase of club kit from the supplier in order to ensure club discount.

Item 9 – Sat/Sun Rides. It was agreed that the current mix worked well and there was no need to change. Rides will include:

Saturday rides tailored to participants

Sunday rides:

Short & hilly

Longer & flat

Figure of eights

It was agreed that Richard Woods would co-ordinate ride publicity on Twitter & Facebook, and Andy Marfleet would contact Ian Whitworth re ownership of the Woodhall Wheelers page on Strava. **Action RW, AM**

(Sec note: Strava administrator rights resolved)

Item 10 – 2016 Trips. The Treasurer/Sec outlined plans for a one night trip in May and a longer, possibly coast to coast, in Aug. Members also expressed an interest in some longer day rides.

Item 11 – Training. The Treasurer/Sec explained the need for ride leader training under the terms of British Cycling affiliation and primarily duty of care. Tim Godden agreed to pursue provision of leader training by either Sky Ride or British Cycling. The advisability of 1st Aid Training was discussed and the Chairman agreed to arrange a training session in December. **Action TG, DL**

(Sec note: 1st Aid training postponed until January 2016)

Item 12 – Insurance Cover. The Treasurer/Sec explained the need for members to have individual 3rd party insurance in addition to the cover provided through affiliation to British Cycling.

Item 13 – British Cycling. The Treasurer/Sec informed members of intent to use the membership management facilities offered by British Cycling.

Item 14 – Member Database. The Treasurer/Sec explained the need for the Club to hold comprehensive contact details for members. It was agreed that all members must carry next of kin details with them on club rides, ideally on their bike frame or in their saddle bag. The use of ICE on mobile phones was also considered worthwhile. The maintenance of a club database outwith British Cycling was discussed and Karen Greetham agreed to investigate the data protection implications. **Action KG**

Item 15 – AOB. Members noted that some guest/new riders on Saturday rides were not carrying the necessary spares. It was agreed that the Treasurer/Sec would review advice on the website re ride preparation. It was noted that the message board facility had disappeared from the website and would be worth restoring. It was agreed that the Treasurer/Sec would investigate. **Action RS**

Item 16 – DONM. The Treasurer/Sec announced the next AGM would be held in October 2016.

